

FOR INFORMATION OF ESM

EXTRACT OF KSB LETTER NO. 195/WELFARE/MISC/2017 DT 11 APR 2018

1. Penury Grant Recipient ESM Should Be 65 Years of Age on 01 Apr of F.Y in Which Applying for Penury Grant As A Fresh Case.

Since financial assistance under penury consequent to sanction is granted from 01 Apr of FY in which ESM applies, as per rules recipient applicant should be above 65 years of age on the 1st day he receives such grant. Therefore, for F.Y 2018-19, only those ESM who were born on 31 Mar 1953 or earlier should only be recommended for penury grant (fresh case) by ZSB/RSBs. For subsequent F.Ys, this rule should be accordingly implemented at all levels. This amplification is issued in accordance with para 4 (c) of Appx 'A' of KSB Sectt letter No 2(2)/Policy/KSB/A dt 28 Nov 2014.

2. Compulsory Uploading Of PPO By ESM Applicant Who Have Been Retired /Released/Discharged After 01 Jul 87 To Confirm Their ESM Status.

The website vendor is in the process of creating slot in individual online form to upload PPO, till then all ESM may please be guided to upload PPO alongwith discharge book.

3. Cut Off Date For Online Applications

Further to this office letter no 195/Welfare/Misc/2017 dt 27 Feb 2017. All RSBs are requested to intimate ZSBs in their area of jurisdiction to inform all ESMs to adhere to online applications as per under-mentioned scheme specific time schedule. The ZSB and RSB officers and staff responsible for processing online applications must reject applications uploaded beyond cut off dates mentioned against each scheme.

(a) Online applications for FY 2018-19 will be accepted on KSB website www.ksb.gov.in for under-mentioned schemes of RMEWF & AFFDF as under:-

S No.	Grant	2018-19	
		Appln FY/Date/AY	Last date of uploading by ESM in FY 2017-18 between 01 Apr 17 to 31 Mar 18
(i)	Penury (Initial)	FY 2018-19	01 Mar 2019
(ii)	Education	AY 2017-18 (aa) Class 1 st to 9 th and 11 th (ab) Class 10 th & 12 th (ac) Under graduation classes	30 Sep 2018 30 Oct 2018 30 Nov 2018
(iii)	Funeral	Date of Death of ESM	Within 365 days from date of expiry of ESM.
(iv)	Orphan (Initial)	Date of death of last alive parent	No time limit
(v)	100% Disable Child (Initial)		No time limit
(vi)	Vocational Trg	Date of completion of vocational course.	Not to be accepted 180 Days from completion of course
(vii)	NDA Cadet (Initial)	AY 2018-19	01 Mar 2019
(viii)	House Repair (a) Non 100% Disabled ESM (ab) 100% Disabled ESM	(aa) Date of respective State Govt order promulgating an incident as Natural Calamity between (ab) 100% disabled ESM to apply for FY 2017-18 without certificate if natural calamity.	(aa) Not to be accepted 180 Days from date of respective State Govt order promulgating an incident as Natural Calamity. (ab) 01 Mar 2019

	(ac) Orphan Daughter of all Ranks	(ac) Orphan daughter of All ranks to apply for FY 2017-18 without Certificate of Natural Calamity required	(ac) 01 Mar 2019
(ix)	Medical	Date of discharge from Hospital or date of last prescription.	Not to be accepted 180 Days from discharge from hospital or date of last prescription.
(x)	Marriage	Date of Marriage.	Not to be accepted before solemnization of marriage and 180 Days after date of Marriage
(xi)	Serious Diseases	Date of discharge from Hospital or date of last prescription.	Not to be accepted 180 Days from date of discharge from hospital or date of last prescription.
(xii)	Mobility Equipment		No time limit
(xiii)	Subsidy on home loan	Date of sanction of loan by bank.	Not to be accepted 180 Days from loan sanction for initial sanction after that renewal to be claimed by applicant every year for 5 years or return of loan whichever is earlier
(xiv)	Renewal of Penury	FY 2017-18	Between 01 Dec to 01 Mar 2019
(xv)	Renewal of Orphan	FY 2017-18	Between 01 Dec to 01 Mar 2019
(xvi)	Renewal of Cadet Trg	FY 2017-18	Between 01 Dec to 01 Mar 2019
(xvii)	Renewal of 100% disabled child	FY 2017-18	Between 01 Dec to 01 Mar 2019

4. **Common Mistakes Noticed in F.Y 2016-17 and 2017-18**

It has been noticed during FY 2016-17 and F.Y 2017-18 that number of ZSB User and Admin and RSB User & Admin were not placing online applications under observations or rejections to weedout fraudulent and incorrectly claimed applications not supported by supporting documents enumerated in subsequent paras

- (a) Number Name of ESM not matching with discharge book.
- (b) Name of widow applicant not matching with discharge book.
- (c) Name of ward not matching with either discharge book or marksheet or other scheme specific supported documents uploaded.
- (d) Name of spellings not matching in online form, discharge book, bank account and Aadhar card.
- (e) Time line as specified for each scheme to claim before cut off date not adhered, to by ESM while uploading and same approved by ZSB/RSB
- (f) **Education Grant** Marksheet in Education Grant uploaded had undermentioned inconsistencies.
 - (i) Not sd/- by school authorities and not bearing their round stamps or seal.
 - (ii) Name of ward not matching.
 - (iii) Marksheet of AY 2015-16 or previous year uploaded.
 - (iv) Marksheet does not categorically mention child having passed.
- (g) **Education and Marriage Grant** Claimed for 1x child and name of two children entered or vice versa in case of Education Grant and Marriage Grant.

(h) **Penury Grant (Initial)**

- (i) Already sanctioned cases applying again.
- (ii) Applicant ESM not above 65 years of age on 01 Apr of F.Y in which applying.
- (iii) Widow applicant not filling date of death of her husband in the relevant box.
- (iv) Widow applying as ESM with date of death filled in relevant box.
- (v) Penury grant applicant in current F.Y also applying for Penury Renewal in the same F.Y.

(j) **Penury Renewal/Orphan Renewal/ NDA Cadet Renewal/100% Disable Child Renewal**

- (i) Life Certificates being forward to KSB through Dak after uploading the same online.
- (ii) Life Certificates being forward to KSB instead of uploading the same online.
- (iii) Life Certificates not uploaded online within prescribed period i.e 01 Dec to 01 Mar of current F.Y.
- (iv) Life Certificates to be signed between 01 Dec to 01 Mar of current F.Y.
- (v) Proper format not used for life certificates.

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